



1735 Lake Tahoe Blvd
South Lake Tahoe, CA 96150
530.541.4111

South Tahoe High School

Parchment Transcript Request

Request:

Request your transcript to your Parchment account.

1. Sign in or sign up at www.parchment.com

Follow the appropriate steps to set up an account.

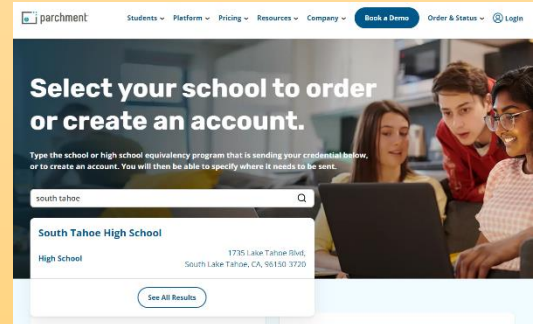
2. Select your high school.

Please select South Tahoe High School. It will be saved to your account information.

3. Enter your enrollment information

Make sure to enter your personal email, do not use your high

school email. Please enter the name that matches the school records during your attendance.



Send:

Once you request your transcript we can deliver it to any destination.

1. Select a destination

We can deliver it to anywhere: Colleges, Admissions Office, Business or Other Organization, or if you would like to send it to Yourself or Another individual.

2. Confirm your delivery details

Double check all information

3. Review your order and Check out

You will need to pay if any charges apply.

Store:

Keep your transcripts in one secure place where they can be viewed, delivered or deleted.

1. Store a copy of your self view transcript

This will allow you to always access your transcript.

2. Deliver your latest transcript

Send an official copy of your updated transcript to any destination: academic, NCAA, yourself, etc.

3. Track the status of your order

Check the order status of your recent transcript requests. You can view, delete or update your self view transcript at any time.